



**Burnet**  
reach for the many

2024 to 2027

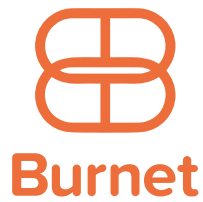
# Commitment to Action: Burnet Disability Plan

Easy Read version



**Easy Read**

## About this fact sheet



This fact sheet is from Burnet Institute.

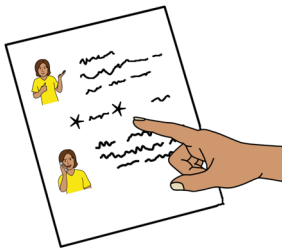


This fact sheet is written in a way that is easy to understand.



You can read more information about this topic on our [inclusion web page](#)

[www.burnet.edu.au/gedi](http://www.burnet.edu.au/gedi)



We add a star before and after **\*hard words\***.

Then we explain what the words mean.



You can ask someone to help you read and understand this fact sheet.



Contact information is at the end of this fact sheet.

## About our Disability Action Plan



Our Disability Action Plan says how we want to make things better for people with disability.

We want to make it easier for people with disability to



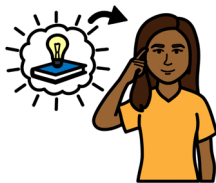
- feel welcome at Burnet Institute



- work for us

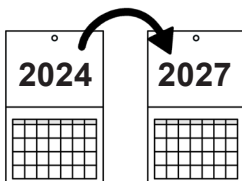


- do **\*research\*** with us.



Research means we look for information to learn more about something.

For example, information about illness.



Our Disability Action Plan says what we will do from 2024 to 2027.

## What we will do

### We will listen more



We want to make it easier for people with disability to tell us what they think.

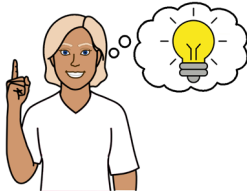


For example, we will start a new disability **\*advisory group\***.



An advisory group is a group of people who tell us

- what we can do better



- new ideas we should try.



The advisory group will only have people who know what it is like to live with disability.

## We will welcome different people



We want to be a **\*diverse\*** workplace.

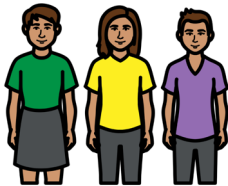
Diverse means people with different backgrounds and experiences.

For example, diverse

- abilities
- cultural backgrounds

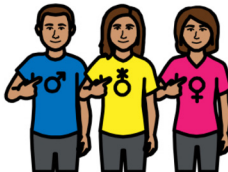


- **\*genders\***.



Gender is how you feel and identify.

For example, as a man, a woman or another gender identity.



We will make changes to be a better workplace for people with disability.

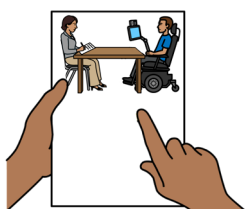


We will also find ways to make our research more diverse.

## We will make it easier to get support



We will make it easier for people with disability to ask for help and get support.



The Australian Disability Network has good information about how to hire people with disability.



We will read this information.



We will check what we can do better for people with disability.



For example

- the way we tell people about our jobs



- the way we choose new staff.



We are also working on ways for students with disability to get better support.

## We will support staff with disability



We will check what we can change to become a more **\*inclusive\*** workplace.



Inclusive means everyone can join in and feel welcome.



We will make sure our **\*policy\*** about learning and jobs includes information about people with disability.



A policy is a guide for everyone at Burnet to follow.



Our managers will get training to support people with disability.



We want to hear from staff what disability support is missing in our workplace.



Then we can make **\*adjustments\***.

Adjustments are changes to make things better.

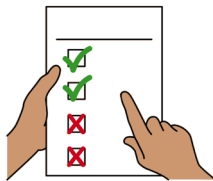
For example, an adjustment might be



- a desk that goes up and down if you use a wheelchair



- a big computer screen if you have low vision.



We will make rules about the adjustments we must make for people with disability.



We will help all staff to follow these rules.



We will also share stories about the things we are doing well for people with disability.



## Our workplace will be more **\*accessible\***

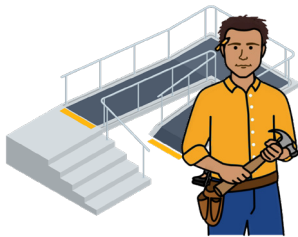


Accessible means our workplace is a place that everyone can work without **\*barriers\***.



Barriers are things that stop people from doing their job.

For example, stairs instead of ramps.



We will check how we can make our building more accessible.



We will ask our staff what they think.



We will also make sure people with disability can get out of our building in an emergency.

For example, if there is a fire.



We will make sure everyone understands how to help people with disability to be safe.

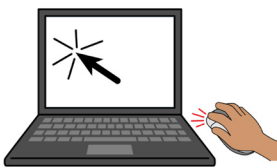
We will also make it easy for people with disability to



- use our computers



- do our training



- use our website



- understand our written information.



We will make all these things more accessible.

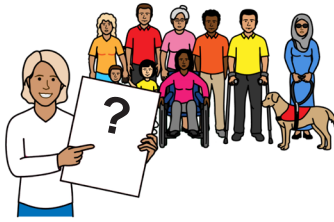


When we buy new computer programs we will check if they are easy for everyone to use.

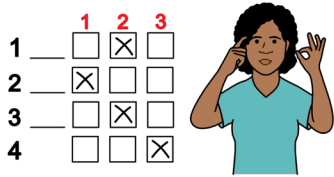


We will have a rule that whatever we buy should be accessible.

## We will make our research accessible for everyone



When we do research we ask many people around the world about their health.



Our questions must be easy for everyone to understand.



We will check what we can change to make our research

- more accessible



- more inclusive.



We want to work with people with disability in many countries.



We will support staff around the world to include more people with disability.

## We will work together with all our offices

We have offices in different countries.

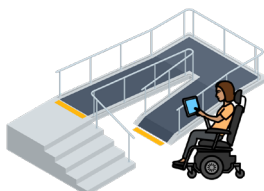
For example

- Myanmar
- Papua New Guinea.



We will work with people in each country to help us

- better support people with disability
- teach staff about disability awareness
- share ideas with other disability groups.



We will find ways to make our buildings more accessible.



For example, in Papua New Guinea we found accessible meeting rooms were needed.

## How we will make our plan work



We will make sure our staff

- understand what needs to be done



- get the money they need to make the plan happen



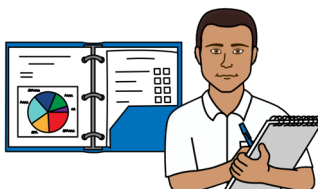
- get the support they need to make the plan happen



- find information they need



- work together across different offices.



Each year we will write a report to show what we have done and what we plan to do next.



## More information



**Burnet**

For more information contact Burnet Institute.



**Call** 03 9282 2111



**Email** [reception@burnet.edu.au](mailto:reception@burnet.edu.au)



**Website** [Burnet Institute website](http://www.burnet.edu.au)

[www.burnet.edu.au](http://www.burnet.edu.au)



**Visit us** 85 Commercial Road  
Melbourne



## Help to speak and listen

If you need help to speak or listen, the National Relay Service can help you make a call.

**Call** 1800 555 660

**Website** [NRS Helpdesk](#)

[www.accesshub.gov.au/about-the-nrs/nrs-helpdesk](http://www.accesshub.gov.au/about-the-nrs/nrs-helpdesk)

## Help in your language



If you need help with other languages, contact the Translating and Interpreting Service.

**Call** 131 450

**Website** [TIS National](#)

[www.tisnational.gov.au](http://www.tisnational.gov.au)



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We at Burnet acknowledge the Boon Wurrung/ Bunurong people of the Kulin Nations, the Traditional Owners and Custodians of the land where our head office stands. We recognise their deep-rooted connection to Country and commit to working alongside Aboriginal and Torres Strait Islander communities to advance health and justice.

In partnership with



AUSTRALIAN DISABILITY  
NETWORK