

# A more equitable world through better health.



## POSITION DETAILS

TITLE	Senior Research Officer
CLASSIFICATION	SRO3 - SRO6: \$121,079 - \$133,746 + super + salary packaging
TIME FRACTION	Full Time
CONTRACT TYPE	2 Year Fixed Term
LOCATION	85 Commercial Road, Melbourne 3004, Boonwurrung Land / Work From Home
REPORTS TO	Group Heads, Global Women's and Newborn's Health
DIRECT REPORTS	Nil
LAST UPDATED	April 24

## POSITION SNAPSHOT

The Senior Research Officer will be part of the Global Women's and Newborn's Health team at the Burnet Institute. This key role will work on supporting the establishment of a newly funded Centre for Research Excellence (CRE) - [Accelerating Research and Progress in maternal And Newborn health: A Centre for Research Excellence \(APRAN CRE\)](#). They will join a dynamic and experienced group of researchers and practitioners, with a particular interest in maternal and newborn health research. This role will focus on supporting the team to establish the CRE. The Senior Research Officer will contribute to the team's public health research and knowledge synthesis activities, with a focus on improving maternal and newborn health globally.

## KEY RESPONSIBILITY AREAS

RESEARCH PROJECT IMPLEMENTATION AND ANALYSIS	<ul style="list-style-type: none"> <li>Set up the APRAN website to track projects and activities</li> <li>Contribute to ethical approval processes and mapping requirements across projects</li> <li>Identify research opportunities and students as part of the APRAN CRE</li> <li>Support the development of research proposals, grant proposals, support ongoing projects and provide leadership in dissemination initiatives</li> <li>Conduct or contribute to scoping reviews and other research projects as part of the CRE</li> </ul>
PROJECT COMMUNICATION & COORDINATION	<ul style="list-style-type: none"> <li>Assist Project Leads with coordination activities, including team communications</li> <li>Coordinate steering group and other relevant meetings</li> <li>Communicate and engage with local and international collaborators and stakeholders</li> <li>Support coordination activities with collaborators, including management of communications (e.g. teleconferences) and in-country meetings as required</li> <li>Support media, website, communications and dissemination of activities as required, working with Burnet communications staff</li> </ul>
RESEARCH PROJECT WORK	<ul style="list-style-type: none"> <li>Contribute to development and writing of reports to the funders, steering committee and the public</li> <li>Contribute to manuscript submission to journals, including ensuring requirements for journal instructions to authors are met</li> <li>Support submissions to conferences and presentations on findings</li> <li>Draft and edit reports, working with relevant activity managers/leaders or team members</li> <li>Prepare presentations and briefs as required</li> </ul>
TRAINING	Responsible for completing all required training in line with the position / role.

## KEY SELECTION CRITERIA

QUALIFICATIONS / EXPERIENCE / KNOWLEDGE / ATTRIBUTES		
1.	An undergraduate qualification in science, health or other field relevant to reproductive, sexual, maternal and/or child health in low- and middle-income countries	Essential
2.	A post graduate qualification in the health sciences, public health or a relevant field	Essential
3.	Expertise in midwifery AND/OR maternal and newborn health AND/OR a health services improvement AND/OR public health	Essential
4.	Previous experience with conducting health related research activities and working with teams in low to middle income countries	Essential
5.	Previous experience in international development, research or not-for-profit organization	Essential
6.	High level communications, stakeholder management skills	Essential
7.	Experience working in a resource-constrained country or setting	Desirable
8.	Peer-review publications in a health field	Desirable

# About Burnet Institute

## Vision

A more equitable world through better health.

## Purpose

Create and translate knowledge into better health so no-one is left behind.

## Values

Respect, Equality, Inclusiveness, Diversity.

## Who we are

Burnet Institute is an Australian-based medical research and public health institute and international non-government organisation that is working towards a more equitable world through better health.

## What we do

We are committed to creating and translating knowledge into better health so no-one is left behind. We do this through engaging with and understanding the needs of a broad range of communities and stakeholders to develop laboratory-based and social research programs, policies and products that deliver better health outcomes.

## Where we work



Priority countries:

Australia | Papua New Guinea | Myanmar

We also support and contribute to research and public health programs in other Asian, Pacific and African countries.

## Australian Institute for Infectious Disease (AIID)

Bringing together Burnet Institute, The University of Melbourne, and the Doherty Institute with funding from the Victorian Government, the AIID is a visionary initiative designed to protect Australia and the region against infectious disease and future pandemics. As part of this exciting collaboration, a newly established state-of-the-art facility will be the new home of Burnet.



## BURNET 2030 STRATEGY

The Burnet 2030 Strategy focuses on growing our impact, placing equity at the centre of what we do, and paying close attention to the effects of a rapidly changing climate and environment. Our point of difference is our technical breadth—from laboratory-based discoveries to field research, to commercialisation to development programs; all to progress toward a more equitable world. This is what sets us apart. Our Strategy will also see us invest in our people, building our position as the aspirational workplace within the sector with ethical values and a culture committed to fostering talent for future leadership and rewarding careers.

## OCCUPATIONAL HEALTH AND SAFETY

The Burnet has a commitment to providing a safe and healthy workplace in accordance with the Occupational Health and Safety Act 2004. All staff are obliged to take all reasonable care to ensure that their actions do not place themselves or others at risk.

## OTHER REQUIREMENTS

The Burnet Institute is a child safe organisation. The incumbent of this position will be required to undergo a Police Check and possibly a Working with Children Check as a condition of employment. The types of contact with children can be viewed [here](#). This position involves the following contact with children (any individual aged under 18 years):

CONTACT TYPE
Indirect Contact With Children

## ENQUIRIES

For enquiries, please contact Sean Perera, Talent Acquisition Lead ([sean.perera@burnet.edu.au](mailto:sean.perera@burnet.edu.au))